The role and responsibilities of the IQAC are as follows:

- 1. Development and Application of Quality Benchmarks
- 2. Establishing parameters for various academic and and administrative activities of the institution
- 3. Facilitating the creation of learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- 4. Collection and analysis of feedback from all stakeholders on quality related institutional processes
- 5. Dissemination of information on various quality parameters to all stakeholders
- 6. Organization of inter and intra institutional workshops, seminars and quality related themes and promotion of quality circles
- 7. Documentation of the various programmes/activities leading to quality improvement
- 8. Acting as a nodal agency of the institution for coordinating quality related activities including adoption and dissemination of best practices
- 9. Development and maintenance of institutional database for the purpose of maintaining and enhancing the institutional quality
- 10. Periodic conduct of academic and administrative audit and its follow up
- 11. Preparation and submission of the Information, Data and Annual Quality Assurance Report as per guidelines and parameters of NIRF, NBA, SAQs, NAAC, AASCB and other accreditation and ranking/rating agencies.
- 12. Design, Conduct and Deliver Faculty Development Workshop.
- 13. Design, Conduct and Deliver Programmes for Staff Development.
- 14. Any other, as the situation may warrant from time to time.

All are requested to extend full support to the Committee in its functioning. The contributions of previous Internal Quality Assurance Cell (IQAC) Committee is highly appreciated.

(Dr. Subir Verma)