

## Tender notice

Date of Invitation: 26-06-2012

Date of Closure: 06-07-2012

### FORE School of Management

#### PRINTING OF MENTORSHIP BROCHURE AND AGENDA BROCHURE PLACEMENT

FORE School is looking for printing of Mentorship Brochure and Agenda Brochure Placement as per the specification given below. In case you are interested you may send your quote for the printing job in a sealed envelope mentioning "Quotation for Printing Mentorship Brochure and Agenda Brochure Placement" by **courier** or to be **dropped in the box** kept with the security guard of FORE School of Management on the following terms and conditions latest by **4: 00 p.m. on or before 6<sup>th</sup> July 2012.**

Specification	Size	Paper	Color	Pages	Qty
Mentorship Brochure	8.25" X 11.75"	300 gsm imported art card	4	4	2000
Agenda Brochure Placement	A4	300 gsm imported art card	4	4	2000
Envelope for Mentorship Brochure and Agenda Brochure Placement	9"X12"	120 gsm imported art card	2	----	4000

#### Terms and Conditions

- Sample of the quality of items to be used should also be sent, along with the quotes. In case similar item has been printed earlier a sample of the same may also be enclosed.
- Purchase order will be sent by fax, E-mail or communicated to you by telephone;
- Delivery should be made within the given time after approval of the design;
- No delivery charges will be paid extra
- Tax shall be paid as applicable;
- Payment will be made within 10-15 days after receiving the items as per specifications , in good conditions and verification of the same;
- Quotation in sealed envelope mentioning "Quotation for Printing Mentorship Brochure and Agenda Brochure Placement" by **courier** or to be **dropped in the box** kept with the security guard of FORE School of Management before due date.

For any query/clarification, please contact Mr. V K Batra, 011 41242472 and Ms. Neha Bhardwaj, 011 - 41242412 official No. 9811213040 from Monday - Friday between 9:00 a.m. to 17:00 hrs.

The above tender has been uploaded on our website [www.fsm.ac.in](http://www.fsm.ac.in) under the caption "Tenders" on top right hand side and could be accessed from the site as well.

Chief Administrative Office