

# **FORE School of Management**

## **Management Development Program on Enhancing Managerial Effectiveness February 13-15, 2012, FSM Campus, New Delhi**

### **Backdrop**

This is a high energy programme, the underlying theme is that 'by doing, one becomes'. That is, by doing what effective managers do, one becomes an effective manager. This is a completely action oriented programme where learning comes through performing in simulated conditions and then receiving peer feedback. The feedback is facilitated by the trainer and this becomes a very powerful motivation for learning. The transfer of training to the workplace is high because the participants accept the learning that comes through doing and feedback.

### **Objectives**

The course aims at helping the participant explore ways of enhancing effectiveness through:

- Managing Self
- Managing Teams; and
- Managing Tasks

### **Contents**

- Knowing self and individual differences
- Understanding how high performing teams work
- Soft skills for inter-personal effectiveness especially giving and receiving feedback, building openness and trust, simple communication, managing conflicts, listening
- Setting objectives, maintaining integrity of tasks, role of team-planning, monitoring task completion and motivating a team
- Effectively leading a team

### **Methodology**

Our approach in the programme would be to help the participants gain insights by providing hands-on real-life assistance through case studies, simulation exercises, worksheets, checklists, experiential sharing etc. besides lecture method.

### **Who May Attend**

Junior and Middle Level Managers from any function and any industry.